

# **Minutes for Meeting Planned for 20 July 2020**

Draft

## **Selworthy and Minehead Without Parish Council Minutes/Matters**

These were for a meeting that would have taken place on 20 July 2020. Due to the ongoing coronavirus pandemic these items were dealt with via email, together with the Business Continuity Motion giving delegated authority to the Chair, Vice Chair and Clerk. Also in accordance with Standing and Financial Orders. The agenda numbers will form the minute numbers and they will be formalised at the next official Parish Council meeting, hopefully on Monday 28 September 2020.

Councillors Sally Bate, Bob Bonar, Maxwell Lawrence and Barry Twist agreed via email to propose and second the following:

[A quorum responded to the agenda items that required approval]

### **1 Disclosable Pecuniary Interests and Other Interests**

None received.

### **2 Crime Update**

PCSO Linda Brooks reported for the June period six police calls were received for the parish of Selworthy and Minehead Without.

### **3 Minutes of Meeting which would have been held on 18 May 2020**

The minutes had been circulated. Mr Twist proposed and Mr Bonar seconded their approval. There were no objections.

### **4 National Trust Report**

No report was available.

## **5 County Councillor's Report**

No report was available

## **6 District Councillor's Report**

No report was available

## **7 Allerford and Selworthy Community Hall**

No report was available

## **8 Allerford Community Orchard**

No report available.

## **9 Planning**

### **9.1 Applications**

9.1.1 6/29/20/103 and 104LB - erection of a lean-to porch extension and installation of wood burner with external flue, Crossacres, Selworthy, Minehead - Listed Building Consent also required. Amended application received for extension to flue. No objection.

### **9.2 Decisions**

None

## **10 Finance**

10.1 To consider approval of the following accounts for payment

<b>Item No</b>	<b>Details</b>	<b>£</b>
10.1.1	Clerk's salary June/July	861.40

Item No	Details	£
10.1.2	Clerk's expenses June/July	62.16
10.1.3	Hillside Business Services - completion of internal Audit 2019/2020	100.00
10.1.4	AR Computing - Printer cartridges - tricolour	156.00 (inc VAT 26.00)
10.1.5	AR Computing - printer cartridges - black dual pack	89.00 (inc VAT 14.83)
10.1.6	Clerk - payment to Somerset West and Taunton Council election costs for uncontested election 2019. [SWT not accepting cheques so clerk paid by Mastercard]	200.00
10.1.7	SALC/NALC affiliation fee 20/21	133.61
10.1.8	HMRC - Clerk's income tax July 2020	86.00

## 10.2 Income

Nil

## 10.3 Bank Reconciliation Statement May/June

After the above transactions had been taken into account the Parish Council's bank balance totalled £9851.92, with the second half of the precept (£7500) to come in September.

## 10.4 Audit

The external audit had been successfully completed.

## 11 New Accessibility Regulations

The new Regulations come into effect in September 2020 and would mean that websites must be accessible to all those persons with disabilities. This was an ideal

opportunity for the Parish Council's website to be updated. The Clerk would prepare a draft.

## **12 Correspondence**

None

## **13 Members of the Public (via email or telephone)**

None

## **14 Items of Concern**

None

### **The next meeting of the Parish Council**

Subject to Government advice permitting, the next scheduled Parish Council meeting will be held on Monday 28 September 2020 at 7 pm in the Allerford and Selworthy Community Hall, Allerford, or as per the first paragraph of these minutes.

Unless urgent, all other items on the 20 July agenda will be held in abeyance, unless otherwise suggested by Councillors, and considered in due course.

Derrick Bott

Clerk

20 July 2020

S713m