

# Agenda May 2020

## Selworthy & Minehead Without Parish Council

Clerk: Derrick Bott

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**11 May 2020**

Dear Councillor

Following Councillors' approval of the recent email on the Business Continuity Motion, together with authorisation of delegation to Chair, Vice Chair and Clerk, and Standing Orders, here is an agenda for the Annual Parish Council meeting which would have been held on 18 May.

Derrick Bott

Clerk to the Council

### Agenda Items

<b>Item No</b>	<b>Details</b>	<b>£</b>
1	Election of Chair - signature of acceptance form	
2	Election of Vice-Chair. [As mentioned in my previous email, recent legislation states the current Chair and Vice-Chair can continue in their roles until the Annual Parish Council meeting in May 2021. Both have agreed to continue.]	
3	To receive any Disclosable Pecuniary Interests, Other Interests or the granting of Dispensations	
4	Crime Update report - incidents and accidents (attached)	
5	To approve the notes of the meeting which would have been held on 30 March (attached)	

<b>Item No</b>	<b>Details</b>	<b>£</b>
6	National Trust report	
7	County Councillor's report	
8	District Councillor's report	
9	Report from Allerford and Selworthy Community Hall (Mrs Barney)	
10	Report from Allerford Community Orchard (Mrs Barney)	
11	Proposed meeting dates for 2021 (attached)	
12	Appointment of Parish Council representatives on outside bodies 2020/2021 (attached)	
13	Risk Assessment and Management 2020/2021(attached)	
14	Asset Register May 2020 (attached)	
15	Planning	
15.1	Applications	
15.1.1	6/29/20/101 - proposed covered yard for agricultural housing, Brandish Street Farm, Allerford - withdrawn 14 April 2020	
15.1.2	6/29/20/102 - siting of two shepherds huts for glamping and conversion of redundant slaughterhouse to washroom and toilet facility at Brandish Street Farm, Brandish Street, Allerford. By a majority there was no objection. One Councillor objected on the grounds of increased holiday lets	
16	Finance	
16.1	To consider approval of the following accounts for payment	
16.1.1	Clerk's salary April/May	858.48

Item No	Details	£
16.1.2	Clerk's expenses April/May	42.30 (inc VAT 7.05)
16.1.3	Dorset and Somerset Air Ambulance - Section 137 donation	100.00
16.1.4	Devon Air Ambulance - Section 137 donation	100.00
16.1.5	Information Commissioner's Office - Data Protection fee 21.6.20 - 20.6.21	40.00
16.1.6	Came & Co - Parish Council insurance 1.6.20 - 31.5.21	433.81
16.1.7	Somerset Playing Fields Association -annual subscription, 2020	15.00
16.2	Income	
16.2.1	First half of precept 2020/2021	7500.00
16.3	Financial Statements	
16.3.1	Bank Reconciliation March/April (attached)	
16.3.2	Annual reconciliation statement (attached)	
16.4	Audit	
16.4.1	To note that Selworthy and Minehead Without Parish Council certifies itself as exempt from external in-depth audit. However, the external auditors have selected this parish council for an intermediate audit, which will mean more financial paperwork to produce for the external auditors	
16.4.2	To consider, approve and sign the Annual Governance Statements 2019/2020 - Section 1 (attached)	
16.4.3	To consider, approve and sign the Accounting Statement 2019/2020 - Section 2 (attached)	

<b>Item No</b>	<b>Details</b>	<b>£</b>
16.4.4	Annual Internal Audit Report 2019/2020 (to follow)	
16.4.5	Annual Report by Internal Auditor (to follow)	
17	Correspondence	
18	Members of the public (via email or telephone call)	
19	Items of concern	

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions. There are nine protected characteristics under the 2010 Equality Act (age, disability, gender reassignment, race, religion, sex, sexual orientation, marriage and civil partnership, pregnancy and maternity), Crime and Disorder, Health and Safety, Human Rights and Data Protection Regulations.

## **The next meeting of the Parish Council**

The next scheduled meeting, Government advice permitting, will be held on Monday 20 July 2020 at 7.00 pm in the Allerford and Selworthy Community Hall, Allerford.

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