

Agenda March 2021

Selworthy and Minehead Without Parish Council

Clerk: Derrick Bott

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8 March 2021

Dear Councillor

Due to the continuation of COVID-19 and by way of a Business Community Motion together with authorisation of delegation to the Chair, Vice Chair and Clerk, and Standing Orders, this is an agenda for a meeting which would have been held 'face to face' on 15 March 2021.

Derrick Bott

Clerk to the Council

Agenda Items

Item No	Details	
1	To receive any Disclosable Pecuniary Interests, Other Interests or the granting of dispensations	
2	Crime Update - incidents and accidents (already circulated)	
3	To approve the minutes of the meeting held via email/delegated authority to the Chair, Vice Chair and Clerk and a Business Community Motion on 14 December 2020 (already circulated)	

4	Update on matters arising from the minutes	
5	Report from the National Trust	
6	Report from County Councillor	
7	Report from District Councillor	
8	Highways and Public Rights of Way matters	
9	Report of Allerford and Selworthy Community Hall	
10	Report from Allerford Community Orchard (Mrs Barney)	
11	Planning	
11.1	Applications	
11.1.1	6/29/21/101LB - Listed Building Consent for the proposed addition of an Airband receiver to external wall at Clements Cottage, Tivington, Minehead - no objection.	
11.1.2	6/29/21/101 - Creation of banking around informal car parking areas - land at North Hill, Hill Road, Minehead - no objection	
11.1.3	6/29/21/103LB - various internal works at 1 Hillside Cottages, Allerford, Minehead - no objection.	
11.1.4	6/29/21/105 - proposed installation of domestic oil storage tank at 1 Hillside Cottages, Allerford, Minehead - no objection.	
11.1.5	6/29/21/102 - proposed siting of 2 no bell tents for holiday accommodation in the orchard area, along with change of use, extension and conversion of existing garage building to form shower/wc/utility facilities ancillary to holiday accommodation, Holmhurst, 9 Bossington Road, Bossington, Minehead - Parish Council objected. Application withdrawn 18 February 2021.	

11.1.6	6/29/21/106 - proposed erection of replacement rear and side extension, removal of chimney and erection of rear porch canopy, Winder Cottage, Forge Cottage to Bratton Lane, Minehead Without - no objection.	
11.1.7	6/29/21/106LB - Listed Building Consent as above - no objection	
11.1.8	WTCA 21/04 - works to trees in Conservation Area - (1) Fell group of approximately 12 Leylandii, 3 ornamental conifers, Barn Cottage, Selworthy, Minehead - no objection.	
11.1.9	6/29/21/104LB - proposed installation of satellite aerial to north elevation, Bossington Hall, Allerford - no objection.	
11.2	Decisions	
11.2.1	As above 11.1.1 - approved 22 October 2020.	
11.2.2	6/29/20/106LB - Listed Building consent for the proposed refurbishment of two barns, together with the replacement of roof, installation of new windows and doors, formation of a bat void and associated alterations, West Lynch House, Bossington Road, Selworthy - conditional approval 9 November 2020.	
11.2.1	6/29/21/101 - creation of banking around informal car parking area, land at North Hill - approved with conditions 2 March 2021.	
12	Finance	
12.1	To consider approval of the following accounts for payment	
12.1.1	Clerk's nett salary December to March	1378.40
12.1.2	HMRC Clerk's tax for December to March	258.40
12.1.3	Clerk's expenses December to March	70.39
12.1.4	Clerk's working from home allowance 50%	100.00

12.1.5	Accessible Transport West Somerset (ATWEST) Section 137 donation	100.00
12.1.6	SALC Remote Training 10 December 2020	30.00
12.1.7	Gail Crane. PC website domain name renewal (inc VAT £1.40)	8.39
12.1.8	Gail Crane. PC website hosting renewal (inc VAT 6.00)	35.99.00
12.1.9	Exmoor Society Annual Parish Membership No 7902	20.00
12.1.10	Somerset County Council - Contribution to routes 10/11 bus service 2020/2021	500.00
12.1.11	Mr D Parkin - honorarium for painting Bossington telephone box	50.00
12.2	Income	nil
12.3	Bank balance and reconciliation statement (attached)	
13	Correspondence received since last meeting (emailed to Councillors)	
13.1	Good Vibe Veg - As a result of pandemic and the need to support it the County Council will not be in a position to review any application to the Climate Emergency Community Fund at the present time.	
14	Correspondence received since circulation of agenda	
15	Members of the public (via email, telephone or post)	
16	Items of concern	
16.1	Penny Webber has, as planned last year, decided to retire as Chair at the May Annual Parish Council meeting, when a new Chair will be elected. She would like to stay on as a Councillor.	

16.2	Retirement of Clerk - after twelve years as Clerk and Responsible Financial Officer, I have, as planned, decided it is time to retire on 31 May 2021. I will put in place a procedure for the Parish Council to advertise and appoint a successor.	
16.3	Mr D Parkin - has resigned as a Parish Councillor with immediate effect. The necessary arrangements will be made to appoint a replacement councillor.	

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions. There are nine protected characteristics under the 2010 Equality Act (age, disability, gender reassignment, race, religion, sex, sexual orientation, marriage and civil partnership, pregnancy and maternity), Crime and Disorder, Health and Safety, Human Rights and Data Protection Regulations.

The next meeting of the Parish Council, which is the Annual Parish Council Meeting, at which officers are elected, is due to be held on Monday 17 May 2021 at 7 pm in the Allerford and Selworthy Community Hall, subject to Government guidelines.

There will be further information on whether or not the Annual meeting of the Parish Council will take place on 19 April 2021.

The public and press are invited to submit any comments or questions to the Clerk prior to 15 March 2021.

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